

NCI/CCR/LP CLINICAL SERVICES
Make-up Fire & Emergency Evacuation Drill Evaluation

Name: _____ Lab Section: _____

Position: _____ Supervisor: _____

Room Location: _____ Date: _____

1. Where is the location of the nearest fire alarm pull station? Near room # _____
2. Where is the location of the nearest fire extinguisher? Near room # _____
3. If the nearest emergency exit is blocked by smoke, what is a secondary mode of evacuation? Stair #: _____
4. Where can you find a copy of the CC Emergency Plans? Room # _____
5. Briefly describe the evacuation procedure for disabled employees in your area. Write N/A if not applicable for your specific area. _____
6. Place the letter of the emergency numbers (108, 111, 112, 911) in the space next the description for situations in which the number should be called:

___ Biological Incident	___ Medical (Code Blue)
___ Chemical Spill	___ Radiological Spill
___ Engineering	___ STAT overhead page
___ Fire/Ambulance/Police	___ TTY/TDD System
7. If you discover a fire, what do you do? (Circle all correct answers)
 - a. **Rescue** / assist the injured or disabled if you can do so safely
 - b. **Activate** the fire alarm & call 911
 - c. **Confine** the fire (close doors)
 - d. **Evacuate** the area
 - e. Hide in the bathroom and wait for help
 - f. Open window to allow fresh air to enter room
 - g. Use elevators to escape
 - h. Go to roof and wait for helicopter rescue.
8. How do you operate a fire extinguisher?
 - a. **Pull** the pin
 - b. **Aim** at the base of the fire
 - c. **Squeeze** the trigger
 - d. **Sweep** at the base of the fire
 - e. All of the above
9. Circle all valid reasons for calling 911 AND activating the fire alarm. Note: A follow-up call to the Fire Department by the individual activating an alarm is appreciated.
 - a. Smoke odor
 - b. Fire
 - c. Electrical arc
 - d. You are being chased by an intruder
10. I attest that I have physically walked the evacuation route with the section Safety Officer, and have been shown the proper use of the fire extinguisher (location, pull pin, 10-feet back, sweep base of fire) _____ initials.

Reviewed by Section/Unit Safety Officer: _____ Date: ____/____/____

Score: ____/26 = ____%

Reviewer comments: